



Children's Defense Fund Freedom Schools® Program
CDF Freedom Schools
FACT SHEET for CDF FEE STRUCTURE



The Children's Defense Fund (CDF) partners with organizations to sponsor CDF Freedom Schools® program sites in local communities across the country. The *CDF Freedom Schools* partnership through a cost-sharing structure includes the costs of providing this comprehensive, high-quality program through foundation and federal grants, national fundraising and partner fees. *CDF Freedom Schools* provide summer and afterschool enrichment through a research-based and multicultural curriculum that supports children and families around five essential components: high-quality academic enrichment, parent and family involvement, civic engagement and social action, intergenerational leadership development, nutrition, and health. Together CDF and partner organizations create and reweave the fabric of our communities and empower every child in America to achieve a successful future.

What does the *CDF Freedom Schools* flat fee include?

The flat fee includes comprehensive services provided by CDF throughout the year to include training for one Servant Leader Intern per 10 children served at each site and one Site Coordinator per 50 children served at each site, curriculum and training materials for program staff attending training, curriculum books based on the number of children served at each site, and program evaluation. See the *2016 Estimated Site Budget* available at www.freedomschools.org for the flat fee cost structure.

Will sponsor organizations receive an itemized invoice showing the cost of program books?

No, they will not. Sponsor organizations will not receive itemized invoices for program costs. Sponsor organizations will receive invoices to include the national program operations flat fee based on the range of children served at each site. Invoices will also include additional costs if additional services are requested.

Does the flat fee cost structure cover “floater” Servant Leader Interns for National Training?

No. The flat fee does not include training for floater Servant Leader Interns. The flat fee includes the training costs for one Servant Leader Intern per 10 children served at each site and one Site Coordinator per 50 children served at each site. If sites choose to have a floater Servant Leader Intern attend national training in addition to the required program staff then the cost per floater or additional CDF pre-approved training participants and guests is \$950.00.

What can/should we do with any books remaining at the end of the program?

We encourage partners to further add to their local site libraries with surplus books and extend the use of the rich book collection to children, families and the local community throughout the year. Sites may also distribute surplus books during the summer to children in addition to the required weekly book distributions to build their home libraries.

Can partners “opt-out” of ordering curriculum books if they already own them from previous summers?

Partners should contact *CDF Freedom Schools* at freedomschools@childrensdefense.org to discuss the use of surplus curriculum books in lieu of ordering additional books. Partner fees will not be reduced if the use of surplus curriculum books is approved.

Does the flat fee cost structure include the February and March Orientation and Trainings?

The flat fee cost structure includes training expenses for the February and March trainings that are held for new Executive Directors, project directors and site coordinators. No additional fees will be required for training. Sponsors are responsible for travel and lodging expenses for each of the trainings.

When are the payment installment dates? What fees are paid during each payment installment?

The payment installment dates are March 1, 2016 and April 11, 2016. A deposit of 50% of your total fees payable to CDF will be due on or before March 1, 2016, with the final installment of the balance due on or before April 11

2016. These fees allow CDF to provide sponsors with comprehensive services throughout the year including training, books, materials, curriculum, and evaluation. Those who have not made full payment by April 11, 2016, may not be permitted to attend the mandatory June National Training or operate a *CDF Freedom Schools* site 2016.

Where can applicants find site budget information?

Applicants can find the *2016 Estimated Site Budget* on our website at www.freedomschools.org. The 2016 budget includes the current national operation program fees that are payable to CDF as well as estimates for local site expenditures.

Will there be additional fees associated with site evaluation participation?

No. CDF does not charge partners to participate in the *CDF Freedom Schools* National Assessment. In addition, *CDF Freedom Schools* national staff will conduct site visits at all programs operated by new *CDF Freedom Schools* partners at no charge.

Will the book order be based on the range of children or per child?

CDF will order books based on the actual number of children served at each site.

Will this cost-sharing ratio remain as is for a period of time or can partners expect annual increases?

Partners should expect only slight annual increases.

Are regional and/or local training opportunities available in lieu of National Training as a cost-saving effort?

No. Regional and local training are not optional in lieu of National Training. To ensure high-quality program implementation and consistency of the model across the country, we require all program staff to participate in the Annual Ella Baker Child Policy Institute *CDF Freedom Schools* National Training at CDF Haley Farm and the University of Tennessee.

Will sites incur an additional fee for site banners?

Each new site will receive a banner from CDF at no additional cost. However, a charge of \$80 will be assessed for replacement or additional banners.

If we are in a range that includes more children than we plan to serve, can we order additional copies of books for our scholars with the remaining funds?

No, this is not possible. Partners should only order books for the actual number of children they plan to serve at each site.